



Baldwin SWDA is committed to serving the success and growth of Baldwin County, its residents, businesses and partnering organizations through appropriate solid waste disposal and recycling initiatives. Our company values, and dynamic work environment create a great place to grow your career.

Submission Requirements:

1. Completed Internship Application
2. Resume
3. Two Letters of Recommendation (from a counselor, teacher, employer, coach, etc)
4. Transcripts

PLEASE PRINT, SIGN AND RETURN YOUR COMPLETED APPLICATION ALONG WITH THE SUBMISSION REQUIREMENTS ABOVE TO Nicole.Skelton@baldwincountyswda.org

PERSONAL INFORMATION

Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: (_____) _____

Personal Email Address: _____

Applicants may be required to pass a criminal and motor vehicle background check, may be required to pass a consumer credit check, and if safety sensitive, will be subject to a pre-employment drug test and physical.

1. Do you hold a valid Driver's License YES NO If yes, complete the following:

Driver's License State/Province: _____ Driver's License Number: _____

Driver's License Class: _____ (A, B, C, D)

Driver's License Expiration Date: _____

2. Are you legally eligible to be employed in the United States? YES NO

(Proof of identity and eligibility will be required)

3. Can you perform the essential functions of the position for which you are applying for, with or without accommodation? YES NO

4. Do you have any relatives who work for the Company? YES NO If yes, who and where do they work?

SKILLS AND EXPERIENCE

1. Please describe any previous work or volunteer experience relevant to this internship:

2. List any technical skills, software knowledge or certifications you possess:

3. Why are you interested in this internship, and how do you hope it will help your career development?

EDUCATION

Current School/College: _____

Degree Program/Major: _____

Year of Study: Freshman Sophomore Junior Senior Graduate

Expected Graduation Date: _____

GPA: _____

Previous School/College: _____

Degree Program/Major: _____

Year of Study: Freshman Sophomore Junior Senior Graduate

Expected Graduation Date: _____

GPA: _____

High School: _____

Did you graduate: YES NO GPA: _____

Summer Internship Application

REFERENCES (PROVIDE TWO REFERENCES. NO RELATIVES.)

Name and Relationship	Years Known	Telephone Number and Email

PLEASE READ AND SIGN

- ✚ By signing below, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that any false or incomplete answer may be grounds for not employing me or for dismissing me after I begin work. I understand that I will have to produce documentation verifying identify and employment eligibility in the U.S. I understand that I may be required to verify any and all information given on this application. I understand that this completed application is the property of the Solid Waste Disposal Authority of Baldwin County Alabama, Inc. and will not be returned. I understand the Solid Waste Disposal Authority of Baldwin County Alabama, Inc. may contact prior employers and other references.
- ✚ It is the policy of the Solid Waste Disposal Authority of Baldwin County, Alabama that all employees or any person performing any kind of work for the SWDA must report to work completely free from alcohol, illegal or unauthorized drugs, or any other substances that may have a mind-altering or intoxicating effect or otherwise impair the employee’s judgment, reaction times or functioning.
- ✚ If employed by the SWDA, I understand and agree that I may be required to take a pre-employment drug and alcohol screening test. I also consent to the release of the test results to the SWDA for its use, and I understand that any positive drug or alcohol result may preclude my employment. The SWDA may conduct a pre-employment background check, including, but not limited to, criminal, drivers’ license, motor vehicle report, and reference checks.
- ✚ By signing my name in the following space, I certify the above statements to be true and correct, to the best of my knowledge, and I agree that this information can be used for the purpose of processing my employment application and information.

Signed: _____

Date: _____

The Solid Waste Disposal Authority of Baldwin County Alabama, Inc. is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, gender identity, sexual orientation, national origin, age, physical or mental disability, genetic information, veteran or uniformed service-member status, or any category protected by federal, state, or local law. It is the intent of the Solid Waste Disposal Authority of Baldwin County Alabama, Inc. to guarantee equal opportunity to allow disabled employees a bias-free work environment. The Solid Waste Disposal Authority of Baldwin County Alabama, Inc., upon request, will provide reasonable accommodation in compliance with the ADA. Recruitment and selection processes will grant equal opportunity for employment to qualified applicants and will not discriminate on the basis of disability. Reasonable accommodation will be provided upon request during the application, testing, and interview process.